

Main Street Pavilion at Merritt Commons

Questions and Answers



Q: *I want to use the Main Street Pavilion at Merritt Commons for my event. Do I need to fill out any forms?*

A: Yes. If your event will be confined to the Merritt Commons property (Pavilion and grass), then you only must fill out a [Merritt Commons Application](#).

Q: *I want to use both the Main Street Pavilion at Merritt Commons as well as the adjacent City owned parking lot. What forms do I need to fill out?*

A: If your event will make use of the adjoining City owned parking lot, you must fill out both a [Merritt Commons Application](#) as well as an [Article I Permit Application for Pickets, Parades, Public Assemblies, and Special Events](#) AT LEAST TEN DAYS prior to your event.

Q: *As a part of my event at Merritt Commons, I would like to close down a street? Is this possible?*

A: Yes. If you would like to make use of (e.g. close) the public sidewalk or public streets as part of your event, you are required to complete an [Article II permit application for Pickets, Parades, Public Assemblies, and Special Events](#) AT LEAST 60 DAYS prior to your event.

Q: *Does it cost anything to use Merritt Commons?*

A: Use of Merritt Commons and the Main Street Pavilion is free to individuals and organizations engaged in not-for-profit activities. The fee for profit-making individuals, organizations, and agencies is \$50 per hour. A security deposit of \$100 is required to use Merritt Commons and/or the Main Street Pavilion, and should be made out to the City of Roxboro and remitted to the director of Roxboro Development Group when submitting an application for use.

Q: *Who do I contact if I have more questions about using the Main Street Pavilion at Merritt Commons?*

A: The Executive Director of Roxboro Development Group serves as the single point of contact for the use of the Main Street Pavilion at Merritt Commons. Call 336-599-0918 or e-mail director@HistoricRoxboro.com for more information.